

WARBOYS PARISH COUNCIL

Notice of Meetings

Notice is hereby given that the under-mentioned meetings will be held in the Hall at the **Parish Centre, Warboys** on Monday, 15th May 2023 at 7.00 p.m. and I trust that it will be convenient for you to attend.

R. Reeves,
Clerk to the Parish Council.

ANNUAL MEETING OF THE PARISH COUNCIL

Apologies for absence

AGENDA

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Parish Council for the ensuing municipal year.

2. APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Parish Council for the ensuing municipal year.

3. MINUTES

To confirm the Minutes of the meeting of the Council held on 17th April 2023 (copy attached).

4. MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (*See note below*)

5. ROYAL BRITISH LEGION

The Royal British Legion's County Community Fundraiser will be attending the meeting to address Members about the local Poppy Appeal and the help that the organisation can offer the Armed Forces Community.

6. MATTERS ARISING

To consider any matters arising from the meeting of the Council held on 17th April 2023.

7. APPOINTMENT OF COMMITTEES

To appoint Members to Committees for the ensuing municipal year as set out in the attached report.

8. REPRESENTATION ON OUTSIDE ORGANISATIONS

To appoint representatives to outside bodies for the ensuing municipal year as set out in the attached report.

9. ATTENDANCE OF COUNCILLORS

To note attendances of Councillors at meetings of the Council and Committees over the past municipal year (copy attached).

10. REPORTS BY COUNTY AND DISTRICT COUNCILLORS

An opportunity for County and District Councillors to report upon any matters relevant to Warboys from their respective authorities.

11. PLANNING COMMITTEE

To receive the Minutes of the meeting of the Planning Committee held on 17th April 2023 (copy attached).

12. ANNUAL PARISH MEETING

To receive the minutes of the Annual Parish Meeting held on 19th April 2023 (copy attached).

13. POLICE REPORT

To consider the position with regard to criminal activity and anti-social behaviour affecting the Parish over the past month.

14. REPLACEMENT PARISH CENTRE

The Clerk to provide an update on the present situation.

15. ONYETTS FIELD

(a) Vandalism

To note the vandalism and damage that has occurred at Onyetts Field and consider the question of repairs and the deterrence of future incidents.

(b) Biodiversity for All Project

The Clerk to report on an opportunity to participate in a project being undertaken by the District Council which would include funding for a Biodiversity Audit, recommendations for improvement and funding for their implementation.

16. CCTV POLICY AND CODE OF PRACTICE

To review and update the Council's CCTV Policy and Code of Practice (copy attached).

17. GRASS CUTTING

To consider a report by the Clerk on policies adopted by the County and District Councils to reduce the cutting of grass on land in their ownership. (copy attached)

18. ADAMS LYONS PLAYGROUND

The Clerk to report on the outcome of discussions with the safety inspector from PlaySafety Ltd about the supporting wall of the mound at Adams Lyons playground.

19. CONDITION OF SIGNS

To review the situation with regard to the Village of the Year signs at the entrances to the village, some of which are in a poor condition.

20. ANNUAL GOVERNANCE STATEMENT

To approve the Annual Governance Statement for the Parish Council for 2022/23 for submission to the external auditors (copy attached)

21. AUDIT OF ACCOUNTS 2022/23

To approve the accounting statements of the Parish Council for the financial year 2022/23 for submission to the external auditors (copy attached with Internal Auditor's authorisation to follow).

22. REQUEST FOR FINANCIAL ASSISTANCE

To consider a request from Cambridgeshire Libraries for financial assistance towards the organisation of the Summer Reading Challenge for children at Warboys Library in 2023.

23. FREEDOM OF INFORMATION COMPLAINT

To note that a complaint has been submitted to the Information Commissioner's Office about the failure of the District Council to respond to a Freedom of Information request for information about the pre-application advice provided in respect of the planning application for development in Station Road.

24. PORTRAIT OF THE KING

To note that the Government have announced that public authorities will be able to apply for an official portrait of His Majesty free of charge later in the year.

25. OPEN FORUM

The Clerk to report on matters raised at the Open Forum following the previous meeting of the Council.

26. ACCOUNTS

To approve the payment of accounts for the past month (copy attached).

27. BUDGETARY CONTROL

To receive the budgetary control statements for closedown in 2022/23 and for April 2023 together with the list of Parish Centre bookings for April (copy attached).

OPEN FORUM

Open Forum of ten minutes duration for members of the public to address Councillors.

PLANNING COMMITTEE

Apologies for absence

AGENDA

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Committee for the ensuing municipal year.

2. APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Committee for the ensuing municipal year.

3. MINUTES

To confirm the Minutes of the meeting of the Committee held on 17th April 2023 (copy attached).

4. MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (*See note below*)

5. MATTERS ARISING

To consider any matters arising from the Minutes of the meeting of the Committee held on 17th April 2023.

6. DISTRICT COUNCIL DEVELOPMENT MANAGEMENT PANEL

To consider any matters appearing on the agenda for the meeting of the District Council's Development Management Panel to be held on 22nd May 2023 that affect the Parish.

7. APPLICATIONS

To consider the following application submitted to the District Council for planning permission, together with any others received subsequent to the despatch of the agenda, and to note details of applications determined as set out on the attached schedule:-

- (a) 23/00663/HHFUL 63 Ramsey Road – Proposed link extension between former garage and dwelling with conversion of garage to form living accommodation.

8. PLANNING ENFORCEMENT

The Clerk to report on a number of enforcement enquiries being undertaken by the District Council in the Parish.

9. LOCAL PLAN CONSULTATION

The Clerk to report on further consultation documents issued by the District Council in connection with the review of the Local Plan.

10. PLANNING TRAINING

To authorise up to 4 representatives from the Council to attend training sessions on the Local Plan update being organised by the District Council.

(Note:

Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent

A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.

A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.

Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.)